Notes – CEDEN User Group Meeting

Date: **June 15, 2017**

Item No.	Item
1	**<u>Welcome</u>**
2	**<u>CEDEN Rebuild Planning Project Overview</u>** Jacob Olson with the Highlands Consulting Group will present information on the process that Highlands has been contracted to carry-out in regards to the CEDEN rebuild project.
	<u>Notes:</u> *Mr. Olson gave the attached presentation regarding the project, which will continue to be a topic in future meetings.* *There was a request from one of the meeting participants to have a collaborative site through which stakeholders can have a dialogue. In response, a Google site and group have been established.* *Google site: https://sites.google.com/view/ceden-collaboration/home* *The "Discussion" page allows for posting messages to create discussions.*
3	**<u>Updates</u>** ➢ *Data for 303d Assessment* ➢ *RDC Contracts*
	<u>Notes:</u> *The data provided to the Assessment group will also be posted on data.ca.gov in the coming weeks.* *The contracts with the Regional Data Centers have either ended or will end at the end of the month. While the Water Boards are working on new ones, it is a lengthy process. In the meantime, vocabulary requests and inquiries should be directed to ceden@waterboards.ca.gov and unfortunately there will likely be delays in processing requests.*
4	**<u>Wrap Up</u>** *Next meeting: July 20, 2017*

- Highlands Consulting hired to conduct business process analysis and project planning activities

- Starting with BPA
    - Document the current state processes (As-Is)
    - Creates common understanding of project starting point and scope
    - Identifies opportunities for improvement
    - Ultimately, leads to future state processes (To-Be)

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- Project Approval Lifecycle (PAL) Process
  - Created by CA Department of Technology
  - Structured approach to IT project planning
  - Four-stages:

Stage	Output
Stage 1 – *Complete*	Project Objectives
Stage 2 Alternatives Analysis	Recommended Solution
Stage 3 Solution Development	Procurement Approach
Stage 4 Project Readiness and Approval	Vendor Selection

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- Objectives of CEDEN Redesign
  - Single, streamlined data checking and loading process
  - Retain a history of database records
  - Automate the vocabulary request process
  - Replace the Advanced Query Tool
  - Create a user interface to CEDEN
  - Consolidate CEDEN and SWAMP databases

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- Planning Timeline

Phase	Start	End
Business Process Analysis	May 2017	October 2017
Stage 2 Alternatives Analysis	November 2017	April 2018
Stage 3 Solution Development	May 2018	January 2019
Stage 4 Project Readiness and Approval	February 2019	April 2019

- Project Timeline
  - To be determined – starting early 2019

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- Role of CEDEN User Group
  - Represent external data providers and consumers
  - Provide input on business processes and requirements
  - Participate during CEDEN User Group calls

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QUESTIONS

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